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1986 UNOPA Training Session

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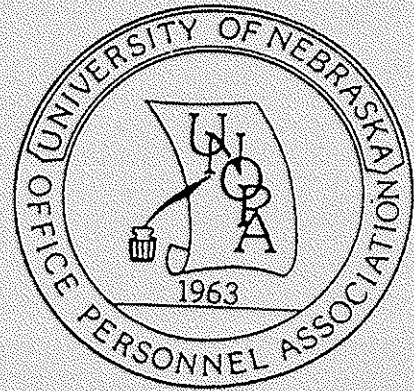
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UNOPA TRAINING SESSION

Open to UNOPA members only.

AT: PRESS ROOM
BOB DEVANEY SPORTS CENTER

When: January 22, 1986
9:30-11:30 and 1:30-3:30
(Morning session is repeated
in the afternoon)



There will be a workshop for UNOPA members on January 22, at the Bob Devaney Sports Center Press Room at 9:30-11:30 and 1:30-3:30. Our presenter will be Queen E. Foreman, University of Nebraska-Lincoln's Employment Manager.

The workshop will cover "CAREER PATH OF THE 'C' LINE EMPLOYEE." Topics to be covered in the presentation will be: How to Prepare Applications and Resumes, How to Interview, C-Line Mobility, How to Sell Yourself, How to Dress and will involve role playing.

Due to the size of the room, the first 40 people to return their reservation form for each session will be able to attend the session. (If there is enough demand, a third session will be planned for a later date.)

Queen E. Foreman, Employment Manager at University of Nebraska-Lincoln. Ms. Foreman has a B.S. Degree in Political Science and Sociology; has begun Masters Degree in legal studies specializing in civil rights and EEO laws. Former Director of Case Control for the State of Nebraska Equal Opportunity Commission. She was also a liason between the EOC and the public speaking on such issues as sexual harassment, Nebraska Civil Rights Statutes, employer's personnel policies and procedures, sex and age discrimination, etc. Ms. Foreman has also conducted training sessions on the "Interviewee: Know Thyself."

REGISTRATION FORM

Name _____ Department _____

Campus Address _____ Campus Phone _____ Campus _____ Zip _____

Session You Wish To Attend On January 22, 1986: _____ 9:30-11:30AM

_____ 1:30-3:30PM

Return your registration form

NO LATER THAN JANUARY 17, 1986 to: Janet Wagner
Professional Growth Director
UNOPA
106 Teachers College
CC 0441